

P.L. 113-2 Contract Reporting Template DRAFT

Grantees are to use this template to summarize all procured contracts, including those procured by the grantee, recipients, or subrecipients. For the purposes of this requirement, recipients and subrecipients are defined as any entity receiving funds directly from the grantee. Definitions of each field can be found below. Grantees are to update and upload this template to their website and to DRGR using the Lead Agency's Administration activity each quarter as part of their QPR submissions by selecting the "add additional documents" link in page 1 of the edit activity screen. Please note the specific activity title and number where the template has been uploaded within the QPR's Overall Progress narrative. Please contact your CDP representative with any questions about the requirements pertaining to this template or submit a question to <https://www.onecpd.info/get-assistance/my-question/> for DRGR technical assistance.

**Data Fields:**

Grantee	Enter grantee title as displayed in DRGR system.
Grant Number	Enter grant number as displayed in DRGR system.
Date Updated	Enter date template last updated.
A. Contractor Name	Enter name of Contracted Party
B. DUNS Number	Enter Data Universal Numbering System number of the Contractor. <u>Note</u> : Entering the DUNS into this template does not fulfill the requirement for grantees to enter DUNS into the DRGR Action Plan at the activity level. Refer to the Notice published July 11, 2014 for more information on this separate requirement.
C. Procured by	Enter name of entity that procured Contract - HUD grantee (state or local government), partner agency, a subrecipient of a state or local government, or a recipient of a state government.
D. Contract Execution Date	Enter date the Contract was executed.
E. Contract End Date	Enter date the Contract will expire.
F. Total Contract Amount	Enter total amount of executed Contract.
G. Amount of CDBG-DR Funds	Enter amount of CDBG-DR funds from this grant used to fund the Contract.
H. Brief Description of Contract	Enter a brief, one sentence description of the purpose of the Contract.

To insert additional ROWS, go to HOME menu, and select INSERT from the top left.

**Grantee:** DuPage County, IL  
**Grant Number:** B-13-US-17-0002  
**Date Updated:** 27-Jul-15

A. Contractor Name	B. DUNS Number	C. Procured By	D. Contract Execution Date	E. Contract End Date	F. Total Contract Amount	G. Amount of CDBG-DR Funds	H. Brief Description of Contract
<b>Example:</b> South Texas Landscaping, INC	XXX-XXX	State of Texas	6/15/2013	6/15/2014	\$3,500,000	\$3,000,000	Long term recovery from wildfires of 2011 - Drainage Projects
A. Hamernik & Associates, Inc.		DuPage County	10/28/2014	12/1/2016	not to exceed \$270,000	not to exceed \$270,000	Consultant to assist in administration of grant funds
Earthwerks Land Improvement and Development Corporation	830231366	DuPage County	5/27/2014		\$7,787,391	\$7,787,391	Long term recovery from flooding of April, 2013 - Drainage Project (Armstrong Park Reservoir, Pump Station & Outlet Siphon, Phase I)
Earthwerks Land Improvement and Development Corporation	830231366	DuPage County	5/27/2014		\$1,895,010	\$1,895,010	Long term recovery from flooding of April, 2013 - Drainage Project (Armstrong Park Reservoir, Pump Station & Outlet Siphon, Phase II)

\*See Instructions tab for additional guidance on template elements.