



Progress Report

ACT Initiative

Century Hill Street Lighting District

- Amended ethics policy to align with County policy (11/25/13)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy (11/25/13)
 - Participated in County sponsored ethics and procurement trainings for appointed officers in 2013
- Created a website to facilitate online posting of meeting agendas/minutes and made it accessible from the ACT Transparency Portal
- Began posting budget and tax levy information online to better inform residents
- Engaging in discussions with local stakeholders to explore alternative arrangements for more efficient service delivery
- Established a capital fund to plan for long range replacement of light poles
- Working with the County to explore alternative service options that best serve district residents

Downers Grove Sanitary District

- Amended ethics policy to align with County policy (2/12/13)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy (2/12/13)
 - Participated in County sponsored ethics and procurement trainings for appointed officers in 2013
- Distributed a customer satisfaction survey in 2014, from which 95% of respondents characterized the district's services as excellent, good or adequate with 5% rating the services as either fair or poor.
- Completed the second of three major projects in 2014 to eliminate the base load of electricity use at the wastewater treatment plant, helping to achieve a total cumulative reduction of 4 million Kwh, which is saving the district approximately \$250,000 annually (*not included in total projected ACT savings*). The district has applied for grant funding to support the third phase of its energy reduction project.
- Exploring shared services with the County Public Works Department for line repair projects that would reduce labor costs
- Researching alternatives to reduce and/or eliminate reliance on property taxes
- Engaged elected officials about IMRF employer contribution rates and the need for pension reform
- Providing periodic reports to the County Public Works Committee on facility operations
- Partnering with the County to explore shared services, joint purchasing opportunities and regional lab facilities

DuPage Airport Authority

- Amended ethics policy to align with County policy (1/9/13)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy (1/9/13)
- Amended procurement policy to align with County standards (5/16/12)
- Amended credit card policy to strengthen internal controls
 - Identified all credit cards in use, provided that each card is limited to a maximum of \$2,500, and requires review of Procurement Analyst and approval of Finance Director to request additional cards
- Reconfigured DAA website to improve user navigation and provide additional operational information on the Administration page
 - Created an entirely new DAA website that is easier to navigate and even more transparent
- During 2012, the DAA permanently lowered its tax levy from \$6.4 million to \$5.9 million saving taxpayers \$500,000 annually
 - Commissioners took action in January of 2013 to abate \$500,000 of its annual tax levy and vowed to continue efforts that reduce reliance on property taxes

DuPage Board of Health

- Adheres to County Ethics Ordinance and shares ethics officers with the County for enforcement
- Partnered with the County to launch the Mosquito Abatement Task Force (MATF) to improve educational efforts and public health outreach, adopt standardized abatement practices and explore a cooperative purchasing agreement among County providers
 - The MATF is composed of representatives from various governmental entities including municipalities, townships, mosquito abatement districts, the County Board and the Board of Health
 - Launched a Personal Protection Index (PPI) to help DuPage County residents protect themselves against West Nile Virus (WNV) and inform them when conditions put them at greater risk
 - Assessed the feasibility of a consolidated township model for mosquito abatement services
 - Working with the DMMC to evaluate the creation of a countywide contract to provide corner-to-corner coverage and reduce costs through a volume based purchase
 - Enhanced WNV surveillance through data sharing agreements with local governments while partnering with County GIS to create maps that inform the public of mosquito testing results across DuPage County.
- Partnered with the County to advance a cooperative purchasing initiative for campus security that extended County pricing
- Added new transparency tools to the Health Department website which make copies of food, swimming pool and spa facility inspection reports available to the public without having to issue a FOIA request

DuPage Housing Authority

- Amended ethics policy to align with County policy (5/17/12)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of the ethics policy (10/18/12)
- Amended HUD-based procurement policy to align with County policy (5/17/12)
- Continuing implementation of the Corrective Action Plan and Operations Improvement Plan
 - HUD approved DHA's procurement operations in May 2012
- Partnered with County IT to discuss various program sharing opportunities

DuPage County Election Commission

Policy Reforms:

- Amended ethics policy to align with County policy (11/21/13)
 - Adopted Memorandum of Understanding to share the County's Ethics Commission, Ethics Adviser and Investigator General for enforcement of ethics policy (11/21/13)
 - Participated in County sponsored ethics and procurement trainings for appointed officers in 2013
- Amended personnel policy to better align with County policy (5/29/12)
 - Revised the tobacco, electronic communications and dress code sections of the personnel policy
- Amended procurement policy to align with County policy (6/14/12)
 - Receiving staff training from County Procurement Division on proper procurement practices
 - Reviewing all procurement files to comply with standards
 - Achieved an initial savings of \$60,000 by taking action to rebid a contract for ballot printing (12/21/12)
 - Achieved a subsequent savings of \$178,000 per election (primary and general) or approximately \$1.1 million over the life of the contract by going to bid for ballot printing a second time (11/21/13)
 - Achieved a 3 year savings of approximately \$85,000 by rebidding the Commission's legal services contract (2/14/14)
 - Commission eliminated a contract with a public relations firm at a cost savings of \$36,000 annually
 - Commission is integrated into County procurement so that procurements are handled by the Procurement Division
 - Any bid that meets the County threshold for bidding and RFP's is to be handled through the County Procurement Division
 - Commission consolidated all procurement files for each item that goes under procurement in its own physical and electronic folder
 - Staff utilizes the Procurement Checklist created by the Procurement Division to ensure all required documentation is included
- Eliminated the use of all credit cards
 - Repealed former policy governing use of credit cards (5/29/12)
- Eliminated cell phone use by Commission staff at a cost savings of \$8,100 in the first year and \$24,300 over 3 years
 - Only maintained the temporary phones used by election day staff for reporting purposes
 - Adopted policy to restrict cell phone usage by Commission personnel
- Adopted revisions to travel policy to align with County policy (6/14/12)
- Initiated frequent communication with County Board staff providing meeting agendas and packets prior to all Commission meetings
- Assigned appropriate staff to act as liaison between the Commission and County Finance, IT, HR, Grant and Research and GIS departments

Shared Services Initiatives:

- Implemented the following shared service initiatives:
 - Integrated Commission website into the County website at a first year cost savings of \$78,800 and a 3-year savings of \$146,400
 - Started sharing Microsoft enterprise agreement with County IT for service and network upgrades saving \$1,500 in the first year and \$12,000 over the next 3 years
 - Eliminated an IT position with integration into the County saving \$93,105 the first year and \$402,400 over 3 years
 - Negotiated vote center insurance through the County to improve coverage
 - Policy dramatically increases coverage and reduces liability exposure for the Commission, the County and taxpayers
 - Converted to T1 Broadband Service saving \$4,100 over the first year and \$12,300 over the next 3 years
- Implementing additional shared services with County IT Department:
 - Utilize HP agreement for hardware purchases
 - Utilize Verizon contract for pay as you go phone purchases
 - Transfer ISP lines at voting centers to County IT for management
 - Transition of internal email system to the County's exchange server
 - Make use of County "OnBase" document management software
 - Seeking new agreement for computer repair/maintenance
- Pursuing an agreement to have County HR handle all Commission job postings and provide initial candidate vetting
- Commission staff are reducing expenses on water by nearly \$6,000 over the next three years working with County Facilities staff
- Commission staff met with County Grants Administrator to discuss assistance with new grant identification
- Authorized the next phase of polling place consolidation to achieve a projected savings of nearly \$1.1 million over the next four years
 - Adopted a new analytic approach to staffing vote centers, and in April of 2013 reduced the total number of election judges to 1,717, the fewest number for a countywide election since 1983
 - Commission officials report a total savings of \$400,000 with its new staffing approach

- Commission officials report a savings of \$350,000 in warehouse storage space for election equipment
- Commission officials report a savings of \$80,000 in precinct kits
- Commission officials report a savings of \$38,500 for polling place insurance
- Commission officials report a savings of \$115,000 for testing and maintenance of voting equipment
- Commission officials report a savings of \$100,000 for transport of election equipment to and from polling places
- Commission officials do not expect any adverse effects on the voter experience
- Polling place consolidation efforts have been aided by the County's GIS system to ensure minimal geographical impacts

Structural Changes:

- County Board Chairman appointed three new Commissioners (Spring/Summer 2012)
- Reorganization and election of new Commission officers (5/8/12)
- Added building signage to assist with public access to the Board's meeting room
 - Moved meeting locations in 2014 to aid in public attendance
 - Staggered meeting times to make them more convenient for public attendance and to not conflict with County Board meetings
 - Holding periodic night meetings to allow more public accessibility at meetings
- Reformed public comment process to extend time for submission of the Public Comment Form and invite greater participation during meetings and discontinued the use of a public sign-in form
- Meeting documentation is now attached to all agendas and minutes to support Commission actions
- Created interactive PDF documents to link items to agenda for easier document navigation

DuPage Water Commission

- Amended ethics policy to align with the County policy (9/20/12)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy
- Amended procurement ordinance to increase alignment with the County policy
- Adopted a revised credit card policy to create stronger internal controls governing use
- Updated by-laws to revise the position of treasurer as a paid, non-staff position directly responsible to the Board for watchdog functions and reporting of improper expenditures, budgetary errors or accounting irregularities
- Hired a full-time Financial Administrator to complete the fixed asset module
 - Using In-Code subsidiary ledgers more frequently than in the past, while taking steps to reduce the number of manual entries
- Improved the Commission website making it easier for the public to navigate and find information
- County Board Chairman pursued and achieved a legislative change to eliminate the nearly \$33 million in annual sales tax for residents in 2016 so that the Commission is run as a water utility
- Reduced operational spending for three consecutive years in preparation for the sales tax elimination in 2016:
 - Reorganizing each department for better efficiencies and accountability resulting in a reduction of staffing levels by 4 FTE's
 - Realized significant savings by completing projects with in-house workforce which was previously contracted out saving approximately \$300,000
 - Reducing programmed overtime costs by \$121,000
 - Reducing health care costs
 - Reducing fuel costs
 - Reduced electrical costs by \$275,000
 - Realized additional revenues by resolving outstanding financial issues
- Water Commission officials have significantly reduced interest cost, saving taxpayers nearly \$10 million, through refinancing and aggressively paying down its \$70 million in debt certificates 18 months early
- Reduced the Commission's full-time headcount from 37 in 2011 to 33 in 2014
- Demanding accountability and cost clarifications from the City of Chicago for current and future rate modifications
 - The initial 2012 Mid-Year Report to suburban customers lacked the detailed information as requested by the Water Commission
 - A subsequent addendum was issued upon request of the Commission to provide more detail about specific fund expenditures
- Management continues to monitor cash flow and evaluate financial results on a regular basis
 - Providing monthly status reports concerning cash positions, operating results, capital expenditures and required reserve levels
 - Annual audit has and will continue to be given to the Commission's Board upon completion
- Addressed and implemented the recommendations from Auditor and will continue to follow best practice guidelines
- Adopted a Reserve Fund Policy to ensure long-term financial stability, meet ongoing needs, anticipate and plan for emergencies, and ensure an affordable and stable rate structure (1/17/13)

Emergency Telephone System Board (ETSB)

- Adheres to County Ethics Ordinance and shares ethics officers with the County for enforcement
- Codified the ETSB bylaws into an Ordinance in 2013, adding representation for municipalities, the County and EMS providers
- Staggered the terms of service for all ETSB members to preserve institutional knowledge and create more stability
- Consolidated Public Service Answering Points (PSAP's) in the County from 20 down to 8 since 2008 saving an estimated \$4.5 million (**not included in total projected ACT savings*).
 - Pursuing additional Public Safety Answering Point (PSAP) consolidations and has budgeted for additional projects in 2015
- Advocating for surcharge extension by the General Assembly in light of pending sunset provision

- Exploring reduced rates for insurance with the County and shared services with the IT Department
- Exploring GIS integration opportunities with the County

Fair and Exposition Authority

- Amended ethics policy to align with the County policy (6/17/13)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy (6/17/13)
- Posting meeting agendas and minutes on the County website
- Both the Fair and Exposition Authority and the Fair Association are reviewing their annual audit services
- Fair Association leadership delivered a presentation to the Real Estate Assessment Task Force highlighting its planned best utilization of the property and ideas for improvements
- Fair Association leadership participated in the Real Estate Assessment Task Force and provided its members with a tour of the fairgrounds facilities (11/8/13)
- HB 3747 (Rep. Breen), which dissolves the DuPage Fair and Exposition Authority was approved by the House (105-0) and Senate (56-0) in the spring 2015 legislative session

Fairview Fire Protection District

- The County Board Chairman, with the advice and consent of the County Board, appointed two new trustees in 2013
- District officials have partnered with the County and the Village of Downers Grove to explore governing models that best serve its residents for provision of future Fire and EMS services
- After exploring various options for long term financial sustainability, trustees engaged district residents to propose the formation of a Special Service Area (SSA) with the Village of Downers Grove which would replace the Fairview Fire Protection District
 - After garnering significant support from residents, the County Board approved a Resolution authorizing Downers Grove to begin forming the SSA in the unincorporated area (7/9/13)
 - Downers Grove held a public hearing on the proposed SSA (10/15/13)
 - Downers Grove formed the SSA (12/17/13)
- Residents eliminated \$107,000 in past due subsidies by authorizing the formation of a new SSA funding structure with the Village of Downers Grove
- After the SSA became operational in 2014, the County Board took steps to dissolve the Fairview Fire Protection District by ordinance, which was eliminated on October 3, 2014
 - This action eliminated a unit of government and future administrative costs for trustee compensation, legal counsel, auditing, newspaper publications and other professional services, saving taxpayers approximately \$9,000 annually or \$27,000 over three years

Glenbard Fire Protection District

- Amended ethics policy to align with County policy (9/10/13)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of the ethics policy (9/10/13)
- Amended procurement policy to better align with County standards (9/12/12)
- Adopted a low fund balance policy which provides adequate reserves to fund operations in alignment with County policy (9/12/12)
- Participated in the DuPage Mayors and Managers Conference (DMMC) Fire Service Stakeholder meetings to represent the interests of paper fire districts in the County

Highland Hills Sanitary District

- Approved a new Ethics Ordinance to implement provisions of the State Officials and Employees Ethics Act (11/27/12)
- Created a website to post meeting agendas, minutes and financial information online to increase transparency
- Adopted a credit card policy to tighten controls governing use (3/3/12)
 - Eliminated one credit card and lowered the credit limit on another card
- Developing a capital replacement policy and program
- Making infrastructure improvements to pipelines by televising and relining to prevent future deterioration and extend useful life
 - Around 15% of the system has been relined to date
- Evaluating its multi-year water and sewer rates through a detailed costs of service analysis and sharing the findings with residents
- Partnering with the County to explore shared services, joint purchasing opportunities and regional lab facilities
- Co-funded a professional examination into opportunities for consolidation with neighboring providers during the summer of 2014
 - Once the report is complete, the district plans to share the alternatives with its residents and take action where appropriate
- Received resources from County to formalize employee job descriptions at the district to better define roles and responsibilities

Lisle-Woodridge Fire Protection District

- Amended ethics policy to align with County policy (3/19/13)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy (3/19/13)
 - Participated in County sponsored ethics and procurement trainings for appointed officers in 2013
- Considering draft revisions to its procurement policy to align with County policy
 - Posted the district's procurement policy on its website to increase transparency
- Adopted a fund balance policy while pursuing options to restructure debt in order to supplement pension funding
- Implemented a capital funding plan while working to formalize a long term financial plan for the district
- Reduced overall operational expenditures by \$1.9 million while not filling positions that are vacated

- Increased overall funding of pension liabilities from 47% to 53% since 2013
- Sent a letter to neighboring fire districts and departments to propose a meeting to discuss functional consolidation and regional shared services opportunities
- Reviewing potential revisions to board packets and meeting agendas that provide more detailed information
- Took a leadership role in the DMMC Fire Service Stakeholders which explored regional shared services and functional consolidation to improve service delivery and create efficiencies

Naperville Fire Protection District

- Amended ethics policy to align with County policy (9/10/11)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of the ethics policy
- Working towards implementation of a procurement policy to align with County policy
- Addressed and improved FY12 financial statement disclosures with auditor per County assessment
- Posting meeting agendas, minutes and other documentation online using the County website
- Negotiated a long term contract with the Naperville Fire Department in order to lock in rates for service which addresses an issue relative to the vulnerability of unincorporated residents to unpredictable rate increases

North Westmont Fire Protection District

- Working to amend ethics and procurement policies to align with County policy
- Posting annual meeting schedules on County website to increase transparency
- Partnering with the County and Village of Westmont to explore alternative service options for the district (March 2014)
 - Engaging district residents to discuss funding alternatives that ensure service delivery and reduce administrative costs

Roselle Fire Protection District

- Amended ethics policy to align with County policy (2/25/13)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy (2/25/13)
- Working to revise procurement policy to align with County policy
- Revisiting trustee compensation at the request of the County due to a finding that they should be capped at \$1,000 per year
- Explored service alternatives with other local providers and finalized a new contract for Fire and EMS services with the Village of Roselle that factors in call volume and is projected to save residents \$270,000 over the next 3 years
- Posting meeting agendas and minutes online using the County website
- Participated in the DMMC Fire Service Stakeholders meetings

Salt Creek Sanitary District

- Amended ethics policy to align with County policy (5/14/12)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy (8/19/13)
 - Participated in County sponsored ethics and procurement trainings for appointed officers in 2013
- Amended credit card policy to improve internal controls (5/14/12)
- Launched a new website to post information including meeting schedules, agendas, minutes, budget ordinances and staff salaries
- Reduced trustee compensation from \$6,000 to \$4,000 annually, saving taxpayers \$6,000 each year or \$12,000 over three years
- Engaged the Village of Villa Park to forge intergovernmental initiatives and shared service partnerships
 - Pursuing implementation of a joint billing operation to eliminate duplication
- Partnering with the County to explore shared services, joint purchasing opportunities and regional lab facilities
- Co-funded a professional examination into opportunities for consolidation with neighboring providers during the summer of 2014
 - Once the report is complete, the district plans to share the alternatives with its residents and take action where appropriate

Sheriff's Merit Commission

- Adheres to County Ethics Ordinance and shares ethics officers with the County for enforcement
- Commission posted its Rules, Regulations and Procedures document and full meeting schedule on the County's website to increase transparency
- Two new commissioners were confirmed by the County Board in 2012 and 2013

Warrenville Fire Protection District

- Amended ethics policy to align with County policy (8/15/12)
 - Participated in County sponsored ethics and procurement trainings for appointed officers in 2013
- Created a new website which increased transparency and ease of use for the public
 - Began posting budget and appropriation ordinances on its website
- County Board Chairman appointed two new trustees with the advice and consent of the County Board during 2012-2013
- Evaluated the opportunity to take part in the West Suburban Fire Rescue Alliance with four neighboring jurisdictions
 - Hosted a presentation by Chief Kolomay of the Carol Stream Fire Protection District on the WSFRA
- Sharing reserve fire equipment with the City of Naperville's Fire Department to reduce costs

West Chicago Fire Protection District

- Amended ethics policy to align with County policy (6/28/12)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy
 - Participated in County sponsored ethics and procurement trainings for appointed officers in 2013
- Working to amend its procurement policy to align with County policy
- District participates in the West Suburban Fire Rescue Alliance with three neighboring fire service agencies to pursue functional consolidation through establishment of common protocols, joint dispatch and integrated training
 - Preliminary data has shown a decrease in incident response times which increases public safety
 - Exploring further functional consolidation opportunities with the Alliance including administrative and purchasing functions
- Forging an agreement to share reserve fire apparatus with other Alliance members
- Issued an RFP to competitively bid its ambulance and EMS service generating savings of \$75,000
- Exploring modifications to employee health plans to help control costs
- Replaced a full-time secretary with part-time help saving \$30,000 annually
- Reorganized the department to cut one Deputy Chief position saving \$150,000 annually
- Four new trustees have been appointed by the Chairman and the County Board during the period of 2012-2014

West Chicago Mosquito Abatement District

- Amended ethics policy to align with County policy (8/14/12)
 - Considering intergovernmental agreement to share County ethics officers for enforcement of the ethics policy
- Amended procurement policy to more closely align with County policy (8/14/12)
- Adopted an ordinance to prohibit the use of credit cards (8/14/12)
- Posting meeting agenda and minutes online using the County website (6/12/12)
- Taking a leadership position in the Mosquito Abatement Task Force to adopt a new educational outreach campaign, standardize abatement practices and engage in joint purchasing with other agencies

Wheaton Sanitary District

- Amended ethics policy to align with County policy (6/12/13)
 - Approved an intergovernmental agreement to share County ethics officers for enforcement of ethics policy (11/14/12)
 - Participated in County sponsored ethics and procurement trainings for appointed officers in 2013
- Amended credit card policy to improve internal controls (6/12/13)
- Eliminated staff bonuses saving taxpayers nearly \$60,000 over two years
- Conducting an employee salary and benefit analysis to ensure that staff salaries are in line with other public sector sanitary operators
- Working with the County's Department of Transportation through an IGA for fuel purchases (4,000 gallons/year), saving \$800 annually
- Sharing electron microscope and volatile acids/alkalinity equipment with the Downers Grove Sanitary District, saving \$14,400 annually
- Joint purchasing uniforms, rugs, safety supplies and safety training through US Communities, which is saving \$8,500 annually
- Retained a consultant to evaluate the proposed North Side Interceptor Sewer Project and conduct a rate study to determine the most cost effective method of financing the project with emphasis on minimizing rate increases to residents
 - Holding public information sessions to present an overview to residents and get their feedback on the project
 - Exploring low interest borrowing options through the Illinois Clean Water Initiative Fund that will lessen project costs
- Pursuing initiation of a joint billing program with the City of Wheaton to garner additional efficiencies
- Providing periodic reports to the County Public Works Committee on facility operations
- Partnering with the County to explore shared services, joint purchasing opportunities and regional lab facilities
- Two new trustees were appointed by the Chairman and County Board in 2013

Wheaton Mosquito Abatement District

- Amended ethics policy to align with County policy (8/27/12)
 - Considering intergovernmental agreement to share County ethics officers for enforcement of the ethics policy
- Amended procurement policy to increase alignment with County policy (8/6/12)
- Adopted an ordinance to prohibit the use of credit cards (8/6/12)
- Posting meeting agendas and minutes online using the County website (6/7/12)
- Taking a leadership role in the Mosquito Abatement Task Force to adopt a new educational outreach campaign, standardize abatement practices and engage in joint purchasing with other agencies
 - A trustee appointed to the district board in 2012 is now serving on the County Mosquito Abatement Task Force

County ACT Initiative Reforms

- **Development of the ACT Transparency Portal:** Created the ACT Transparency Portal on the County website to publicize organizational and financial information pertaining to each County-appointed agency.
 - Each personalized agency page provides public access to board membership and terms of service, financial reports, district boundary maps, websites, qualifications for service, meeting agenda/minute postings and other pertinent information
- **Passage of SB 541 (P.A. 97-0084):** In July of 2011, Governor Quinn signed SB541 into law at the County Board Conference room in Wheaton. For the first time, independent taxing bodies are required to furnish financial and administrative information to the County. The DuPage County Board adopted OCB-001-11 on August 23, 2011. This ordinance requested certain documentation from 24 specific agencies including:
 - External audits, audited financial statements and Comprehensive Annual Financial Reports
 - Current fiscal year budgets

- Organizational charts, employee rosters, salary information and personnel policies
- Ethics policies, procurement and other financial policies
- Annual meeting schedules and bylaws as well as other governing documentation
- **Passage of SB 494 (P.A. 98-0126):** In May of 2013, the Illinois General Assembly approved SB 494, a landmark piece of legislation that for the first time allows DuPage County officials to thoughtfully consider the dissolution of a narrow set of county appointed (non-elected) agencies when it is determined that it is in the best interest of taxpayers and a cost savings can be achieved.
- **Dissolution of Timberlake Estates Sanitary District:** The County in partnership with the State's Attorney's Office was successful in dissolving the Timberlake Estates Sanitary District through a majority petition signed by registered voters that reside within the territory. A Court order formally dissolving the entity was entered in March of 2013.
- **Creation of the Mosquito Abatement Task Force:** In partnership with the DuPage County Health Department, the County launched a Mosquito Abatement Task Force in the Spring of 2013 to develop a first class public education initiative to protect residents from threats posed by West Nile Virus and other mosquito borne diseases, standardize countywide abatement practices with corner-to-corner protection and explore consolidation and cooperative purchasing models across agencies.
- **Amended Ethics Ordinance:** Successfully passed significant amendments to the County's Ethics Ordinance:
 - Amended County Ethics Ordinance (OFI-003C-04) on 6/26/12 to allow County-appointed agencies to adopt the ethics policy and enter into an intergovernmental agreement for use of the County's Ethics Officer, Ethics Commission and Investigator General.
 - Adopted the DuPage County Ethics Ordinance of 2012 on 12/11/12, which took effect on January 1, 2013, in order to streamline the investigative processes, implement better organization of provisions and improve the compatibility of the policy to other units of government to aid in the adoption by appointed bodies.
- **Hosted Ethics and Procurement Training Seminar for Appointed Officials:** The County Board Chairman with the State's Attorney's Office hosted an Ethics Training Seminar for elected and appointed officials on February 26, 2013 to aid in understanding of the ordinance and its various regulations. Likewise, the County's Procurement Services Division held a Procurement Practices Seminar for appointed board members and their staff on October 21, 2013.
- **Created an Online Ethics Training:** The County established an online ethics training program to aid in compliance with the Ethics Ordinance. The online training is now used by the County and its appointed agencies.
- **Budget Control:** Since 2011, the County has taken action to reduce its annual budget by \$36.5 million from \$477.7 million in FY2011 to \$447.2 million in FY2015, including a total reduction of 45 full-time positions while keeping the property tax levy flat.
- **Reformed County Youth Home Services:** Initiated a shared services agreement with Kane County, closing the DuPage County Juvenile Detention Facility, saving over \$1.2 million annually or \$3.6 million over 3 years.
 - Structured a lease agreement with Joseph Academy to occupy the vacant property creating an additional revenues
- **Adopted Employee Benefit Reforms:** Restructured DuPage County employee benefits with changes to sick and vacation accrual policies and payouts, which is estimated to save taxpayers \$20 million over 20 years.
- **Created a Zoning Hearing Officer Program:** Initiated a Zoning Hearing Officer (ZHO) Program to expedite the review of zoning cases at a projected savings of approximately \$180,000 over three years. Savings is achieved through a reduction in staff overtime, per diems for ZBA members and court reporter costs.
- **Reformed Liquor Inspection Process:** In 2013, the County Board amended its Liquor Ordinance to allow County departments to rely on certifications made by other governmental entities such as fire service agencies. This change is limiting unnecessary and duplicative government inspections which saves time and improves utilization of resources.
- **Formed the Green Government Council:** Created a nine member panel of environmental and business experts in July 2013 to assist the County with implementation of the Cool Counties Initiative and sustainability efforts. The County Board took action to dissolve the Environmental Commission as the new entity took its place.
- **Formed the Real Estate Assessment Task Force:** Created a ten member panel of business professionals with expertise in real estate, finance and construction to recommend best use options for the 42 acre tract of County-owned property that is currently occupied by the DuPage County Fair under a lease agreement.
- **Formed the Ad-hoc Mass Transit Committee:** Created an ad-hoc committee to explore governance and funding options for the regional mass transit system and exhibit leadership in advocating on behalf of DuPage County residents.
- **Information Technology Initiatives:**
 - **Implementation of an Enterprise Resource Planning (ERP) System:** Anticipating a savings of \$9 million over the next 20 years through implementation of the Enterprise Resource Planning (ERP) system which provides County government with state of the art decision making tools to improve operational efficiency, increase staff productivity and further enhance transparency.
 - Implementation of the ERP will generate an average annual operating cost savings of \$800,000 for the County
 - An ERP system is an integrated set of software applications used to manage tangible assets, financial resources and human resources that best facilitates the flow of information between business units
 - An ERP is built on a central database utilizing a common computing platform
 - An integrated enterprise system brings about greater transparency, meeting new accountability demands, allows viewers to easily follow the lifecycle of a contract, increases efficiency and productivity of staff, manages grants and provides for faster, more accurate government reporting
 - Future costs will be reduced through the consolidation of numerous systems and servers into one common platform
 - Reduction in costs through the elimination of redundant software licenses and less expensive hardware will also save important resources
 - Initial investment of \$6 million for implementation of the system yields a net return on investment of \$9 million over 20 years, with payback occurring between years 9 and 12
 - **Consolidation of County Resources:** The County Board took action to consolidate an IT staff position from the Convalescent Center into the IT Department which further streamlines and strengthens IT support for all county employees.

- **GIS Township Technology Initiative:** County GIS staff held a DuPageMaps GIS training for the Naperville Township Assessors Office in January of 2014. Using the new technology and training, the township has been able to shave around 45 minutes off of each parcel inquiry. Staff is working to have the DuPageMaps application integrate with the township assessment website so that the public may query a parcel from either system. Once integration is successful, it will be able to be replicated into eight other townships in the county to significantly advance office operations.
- **Pictometry Online Cloud Sharing:** The County is sharing its Pictometry Online Cloud based web service with 17 other taxing bodies that can now receive the Oblique Imagery through a GIS viewer at no cost. By using this service, each entity approximately saves taxpayers as much as \$32,000 in imagery costs and another \$2,000 annually for Pictometry Online service costs. The County GIS staff held a training on this new service for local governments on 1/15/2014.
- **Forest Preserve Partnership-** Partnered with the Forest Preserve District on an Adobe Enterprise Agreement saving \$60,000 over the 3 year contract period.
 - In 2015, the Forest Preserve worked with the County on a collaborative bid to purchase crushed stone, gravel sand, riprap and other aggregate materials saving the Forest Preserve \$30,000.
 - In 2015, the County is pursuing a cooperative purchasing agreement for fuel with the Forest Preserve District.
- **Grant Award Highlights:**
 - Award of DCEO grants totaling \$985,000 for various capital projects at the Convalescent Center
 - Award of a \$516,250 CDBG grant for building envelope projects at the Convalescent Center
 - Award of \$13,103 in Federal Energy Efficiency and Conservation Block Grant funding that has reduced cafeteria supply expenses at the Convalescent Center
 - Award of the EPA FY12 Region Five Wetland Program Development grant in the amount of \$118,369
 - Award of a \$36,000 grant from the Illinois Clean Energy Community Foundation for photovoltaic panel installation on the Nicarico Center
- **Transportation Initiatives:** In 2013, the County's Division of Transportation consolidated planning responsibilities while integrating trail and transit issues into the Division which previously fell under Economic Development and Planning. DuDOT reports the following achievements:
 - **Road Salt Cooperative Purchasing:** Expanded the road salt joint purchasing agreement to now include all nine townships and 13 municipalities, saving thousands of dollars based on low pricing of \$70 per ton for the 2014-2015 season.
 - **CMAP Regional Truck Permitting Initiative:** Partnering with CMAP to identify improvements to the truck permitting process that enhance the regional economy as the nation's third largest port. This collaborative effort of Cook and the collar counties is evaluating the potential for a one stop shop for truck permits, so that trucking firms may apply, pay and receive their permits from a central location regardless of the jurisdictions that are on a particular route.
 - **Elgin O'Hare Western Access:** Tollway committed \$3.1 billion of the \$3.4 billion Elgin O'Hare Western Access project. DuPage County has led an effort to secure the \$300 million funding shortfall
 - **John Noel Public Transit Conference:** Hosting an annual public transit conference to discuss funding and governance issues with panelists.
 - **Intelligent Transportation System Project:** Completed the first project on Army Trail Rd. and I-355 in 2012 that provides remote capabilities to view signal operations at the interchange and makes signal changes in response to traffic demands
 - **DuPage Central Signal System:** Anticipating implementation in 2015 to further improve traffic signal coordination, communication and video monitoring on the network and expand the Intelligent Transportation System project
 - **Electrical Maintenance Cooperative Purchasing-** County DOT is including the City of Aurora in its bidding quantities for traffic signal and street light maintenance from which Aurora will create and administer its own contract. The County is also including one signal in the Village of Carol Stream and two signals in the Village of Lisle that are to be maintained by the County under an intergovernmental agreement. The contract period will begin December 1, 2015.
- **Regional Transportation Authority (RTA) Advocacy:** At the request of the DuPage County Chairman in 2013, the Regional Transportation Authority (RTA) initiated a review of its regional transit funding allocation across the three transit boards (Metra, Pace and CTA), including an analysis of disbursements from the discretionary fund which have historically benefited the CTA.
- **Vactor Receiving Station:** The County has completed construction on the first Vactor Receiving Station in the State of Illinois that provides an economical and environmentally sound option for municipalities to dispose of their Vactor waste collected during municipal storm and waste water operations. This project increases efficiency as combined volume disposal from municipalities generates a significant cost savings and transit time reduction.
- **Sheriff's Website Integration:** Integrated the Sheriff's website into the County website at a cost savings of \$30,000.
- **Coroner Shared Services:** The DuPage County Coroner's Office worked with the Kane County Coroner's Office to share the state of the art DuPage County morgue and use it for Kane County autopsy operations in 2014.
- **Elimination of Elected Official Stipends:** Took action to abolish annual stipends paid to the Chairman (\$6,500) and Secretary (\$3,150) of the Liquor Control Commission, and eliminated the stipend for Supervisor of Safety (\$15,000), saving taxpayers an additional \$24,650 annually.



ACT Initiative

Projected Taxpayer Savings

County Appointed Bodies:	\$50,335,100
DuPage County Government:	\$65,500,000
Other Local Partners	<u>\$668,000</u>
TOTAL PROJECTED SAVINGS:	\$116,503,100