

## DuPage County Continuum of Care Data & Performance Committee Minutes – April 2020

**Meeting Date:** 4/15/2020                      **Meeting Time:** 2:00 pm

**Meeting Location:** Webinar – [meetings.ringcentral.com](https://meetings.ringcentral.com)

**Present:** Will Moeller (Bridge), Tonya Latson (PRC), Julie Tremberth (HMIS), Samantha Concepcion (HMIS), Lisa Snipes (CoC), Andy True (360), Marisa Wiesman (PSLS), Amy LaFauce (Catholic Charities), Christine Madsen (Catholic Charities), Cate Croteau (OCM), Kat Gilman (Midwest Shelter); Sara Vainowski (PADS), Scott Austgen (PADS)

Agenda Item	Discussion	Conclusion	Next Steps
1. Welcome & Introductions	Meeting called to order at 2:00p		
2. Approval of Minutes	Minutes distributed by W. Moeller by email prior to the meeting.	No comments on minutes.	Minutes will be sent to Leadership.
3. New Minutes Person	Cate Croteau will be taking minutes.		
4. Context	CoC org Structure was reviewed and discussed.	More context is needed to help new committee appropriately plan for the future.	Review greater context (i.e. funding streams using HMIS, who is using HMIS, CES, and more) and purpose of CoC for new and existing Committee members
5. Purpose and Objectives	Issues discussed in moving forward: <ul style="list-style-type: none"> <li>• Data Visualization</li> <li>• Data Accessibility to other committees</li> <li>• Definition needed for basic elements to be shared</li> <li>• Who decides what will be shared</li> <li>• Desire to get other Homeless Providers into HMIS</li> <li>• Julie state the Data Quality plan was adjusted. The bar had been set too high.</li> </ul>	Committee Chairs will be presented with the basic data from the system to see what depth of information they would like to receive from HMIS on a regular basis.	Provide the committee chairs with the system performance reports.  Discussion needed on how agencies are currently utilizing the data.

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6. Committee Elections	Results of committee elections were announced.	Will Moeller will remain as Chair. Kat is new Vice Chair	
7. Announcements/ Reminders	PADS: no new information on their CEO search. Will stated the have made progress, but no decision. Prairie State legal services if moving in Mid May to West Chicago. They are merging offices with other Counties offices.		
8. Future Meetings	Next <b>Agency Data Administrator</b> Training: <ul style="list-style-type: none"> <li>• Friday, May 22nd, 2020 1:00p</li> </ul> Next <b>Data &amp; Performance Committee</b> Meeting: <ul style="list-style-type: none"> <li>• Wednesday, June 17th, 2020 2:00pm – 3:30pm</li> </ul>		
9. Meeting Adjourned	The meeting adjourned at 3:26		

Prepared and submitted by: Cate Croteau

Reviewed by: Will Moeller