

STATE OF ILLINOIS )  
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 ) SS  
COUNTY OF DUPAGE )

IN THE CIRCUIT OF THE 18<sup>TH</sup> JUDICIAL CIRCUIT  
DUPAGE COUNTY, ILLINOIS



IN THE MATTER OF RELEASING DATA FROM )  
PROBATION RECORDS TO ILLINOIS )  
CRIMINAL JUSTICE INFORMATION AUTHORITY AND ) Administrative Order 19-15  
CONDUCTING VOLUNTARY PARTICIPANT INTERVIEWS )  
REGARDING FOCUS PROGRAM )

**WHEREAS**, the 18<sup>th</sup> Judicial Circuit has created the First Offender Call Unified for Success (FOCUS) Program to provide first time felony drug possession participants the necessary structure, treatment, supervision and support to achieve successful completion of probation through the Circuit's Probation and Court Services Department; and

**WHEREAS**, the Illinois Criminal Justice Information Authority (ICJIA) conducts research projects on the effectiveness of such programs; and

**WHEREAS**, the Probation and Court Services Department works collaboratively with ICJIA; and

**WHEREAS**, ICJIA has requested Probation and Court Services to provide to them administrative data on participants' demographics, risk level, sentencing, participation in program services, progress data and outcomes of probation conditions and sentence in order to conduct on-going effectiveness and outcome studies of the FOCUS Program for the sole dissemination to and benefit for the 18<sup>th</sup> Judicial Circuit;

**WHEREAS**, to establish a comparison group, ICJIA has requested similar administrative data on a comparable number of non-FOCUS probationers; and

**WHEREAS**, as part of their study of the FOCUS Program, ICJIA wishes to interview volunteer participants to learn more about them, their participation in the program and their views on the program; and

**WHEREAS**, ICJIA has signed a Data User Agreement which outlines accessibility restrictions, reporting guidelines, and confidentiality protocols and the ICJIA General Counsel has approved said protocols; and

**WHEREAS**, all members of the data analysis team from ICJIA agree that the data analysis shall be conducted in a manner where the specific identity or identifiers of each probationer or criminal justice

participant is not made public, that all data are accessed and stored by the research team in a manner to ensure confidentiality, and once all of the data needed to perform the analyses have been merged, all identifying information about the research subjects will be permanently deleted from the research files and that probation officer judgement data shall be automatically deleted/destroyed; and

**WHEREAS**, the Illinois Probation and Probation Officers ACT (730 ILCS 110/12(4)) protects the confidentiality of probation records from public disclosure except by order of the court.

**NOW THEREFORE, IT IS HEREBY ORDERED**, the ICJIA research team is granted access to adult probation records limited to the extent needed to conduct research of the 18<sup>th</sup> Judicial Circuit Court FOCUS Program for the purposes outlined above. Further, it is ordered ICJIA may conduct interviews with FOCUS Program participants on a voluntary basis for the reasons outlined above.

ENTER: 5/16/19



Daniel P. Guerin  
Chief Judge

Dated: May 16, 2019  
Wheaton, Illinois