

**Request to Designate Alternate Contact for Property Tax Delinquency Notice**

**\*\*OPTIONAL\*\***

In accordance with 35 ILCS 200/15-1 and/or 15-168, recipients of the Senior Citizens Homestead Exemption and/or the Disabled Persons' Homestead Exemption may designate any other individual of their choosing to receive a duplicate of any notice of delinquency in the payment of real estate taxes. The duplicate notice shall be in addition to the notice required to be provided to the person receiving the exemption, and shall be given in the manner required by the Property Tax Code. The person filing the request for the duplicate notice shall pay a fee of \$5 to cover administrative costs. **Please include a check or money order payable to the County Collector in the amount of \$5.00.** Please note that that you are not required to submit this form unless you elect to designate an alternate contact in the event of a tax payment delinquency.

1. Parcel Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(The Parcel Number may be found on a recent tax bill)
  
2. Property Owner's Name: \_\_\_\_\_
  
3. Property Address: \_\_\_\_\_  
\_\_\_\_\_
  
4. Designee's Name: \_\_\_\_\_
  
5. Designee's Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

Please return completed application along with \$5.00 check payable to "**County Collector**" to the following address:

Supervisor of Assessments  
421 N. County Farm Rd.  
Wheaton, IL 60187